



# Financial Managers' Meeting

October 1, 2013

- **Safety Minute**

- In case of evacuation, we will meet in Arctic Health at the West Ridge Cafe.

- **Introductions**

- Welcome to Dawniel Dupee, UA Travel Auditor!
  - x2413, [dadupee@alaska.edu](mailto:dadupee@alaska.edu)
  - Hours are 0830 1430 M F
- Other Introductions?





- **Non Cash Reporting Update**

- A new threshold is in effect! All awards, gifts, and prizes with a fair market value of more than \$50 must be reported to OFA using the available template: [http://www.uaf.edu/finserv/forms/Non Cash Reporting Template.xls](http://www.uaf.edu/finserv/forms/Non%20Cash%20Reporting%20Template.xls)

- **Journal Voucher Approvals**

- Please ensure that all JVs are approved



- **Available Reports**

Check out OFA's website! We maintain reports to make your work easier!

- **CURRENTLY AVAILABLE**

- Labor Budget to Expend
  - Fund Activity

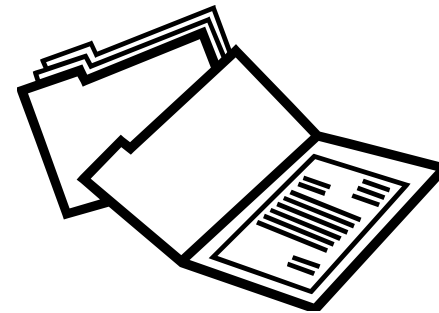
- **NEW!**

- Program Code Compliance (Monthly):

- [http://www.uaf.edu/finserv/finance\\_accounting/budget\\_operations/program\\_code\\_compliance/](http://www.uaf.edu/finserv/finance_accounting/budget_operations/program_code_compliance/)

- **UPCOMING**

- Fund Org Mismatch
  - Subledger Detail



- # Management Reporting

- New process is in place!
- Draft file, with August financial information, was distributed in early September.
- Training sessions (3) were held during the month of September.
- The standard management report due date to Lynn Wrightsman at OFA is now **5pm Tuesday** following the week of distribution.
- September closes October 2. Lynn expects to have the file prepared and distributed the same day.
- **September management report files are due October 8<sup>th</sup> by 5pm!**



- **Procurement**

- As announced in the September UA Financial Systems newsletter, Procurement/Travel Card reconciliation is migrating from Pathway Net to JP Morgan PaymentNet 4 in the near future. More information to be distributed later in October!

*Check out the Financial*







- **Position Pullbacks**

*"The first 60 days of staff vacancies will be collected centrally to meet the debt and utilities shortfall. If a vacancy is refilled through an internal hire, only 45 days of salary savings will be collected centrally from the initial position and 45 days from the position vacated by the internal hire. Salary savings on the remaining 30 days will be collected for use at vice chancellor/provost level."*

- Pullbacks being processed



