Tuesday Tips is a new outreach effort by OGCA. The idea behind *Tuesday Tips* is to convey tips, tricks and other helpful information around the area of research administration. Our goal is to post on (almost every) Tuesdays. If there is something you would like to see covered on *Tuesday Tips*, email: UAF-GCReATE@alaska.edu. For more Tips visit OGCA website.

Progress Reports

External sponsors typically require progress reports at different stages of the project. Requirements are found in the award agreements and other sponsor guidelines. The PI is responsible for determining the required technical and

PIs and key personnel should ensure they have the needed profiles/registrations in sponsor electronic Research Administration (eRA) systems. For example, if the award is funded by the National Institutes of Health (NIH), the PI and key personnel must complete their profiles in eRA Commons before reports can be submitted.

For additional Information visit the [Office of Grants and Contracts Administration](#).